

Tuition and Fees

The following tuition and fee rates and tuition policies are effective commencing February 2021.

TUITION POLICY

Akamai University is a non-profit tax-exempt educational institution and as such we have established the fairest rates possible to provide access for students from across the international community. Our tuition is assessed as a one-time fee, due in advance, but payable over time in installments, as arranged with the University. We do not assess tuition on a class-by-class basis, semester basis, or annual basis, but by the program only in a onetime assessment. Tuition reduction allowances may be permitted when students have completed subjects at recognized outside institutions and successfully transfer these elements into their Akamai program. The application fee, the graduation fee and other incidental fees and charges are not included in the student tuition.

STANDARD DURATION OF DEGREE PROGRAMS

The University has established required minimum enrollment periods at each degree level. The minimum degree period indicates the number of years of full-time course enrollment required for graduation. At each degree level, full time status is equivalent to six credits minimum (except during the final examination and research stage of the program).

A maximum standard degree period has been established at each degree level, identifying the number of calendar years allowed for completion of the degree before continuation fees are assessed. Furthermore, a lenient maximum degree period indicates the total number of years allowed for completion of the degree.

Certificate and Diploma Programs (12-18 credits required)

As a minimum award requirement, Certificate and Diploma students must maintain enrollment at Akamai University for at least one-half calendar year. Most students can complete their program within one year. The maximum time allowed for completion of certificate and diploma program is two calendar years from the initial date of enrollment. Student may petition the Program Director for continuation beyond this maximum time, with payment of the applicable continuation fees. Extensions should not exceed twelve months beyond the standard maximum timeframe.

Associate's Programs (60 credits required)

As a minimum degree requirement, Associate's students must maintain enrollment at Akamai University for at least one calendar year. Most students can complete their program within two years. After two years, a small continuation fee is assessed each calendar quarter. Up to three years is allowed to finish all requirements for the degree.

Bachelor's Program Option #1 (60 credits program beyond Associate's)

As a minimum degree requirement, Bachelor's students enrolling for the final two years of their Bachelor's degree must maintain enrollment at Akamai University for at least one calendar year. Most students can complete their finishing degree program within two years. After two years, a small continuation fee is assessed each calendar quarter. Up to three years is allowed to finish all requirements for the two-year finishing degree.

Bachelor's Program Option #2 (120 credit program)

Bachelor's students completing the entire 120-credit program, not first completing the associate degree, must maintain enrollment at Akamai University for a minimum of two calendar years. Most students complete their program within four years. Up to six years is allowed to finish all requirements for the full 120-credit Bachelor's degree or one additional year beyond the normal time to complete the degree.

Master's Programs (40 credits required beyond Bachelor's)

As a minimum degree requirement, Master's students must maintain enrollment at Akamai University for at least one calendar year. Most students can complete their program within two years. Up to three years is allowed to finish all requirements for the degree. After three years, if students are in good standing and with approval of the administration, a small continuation fee is assessed in advance of each calendar quarter, to allow continuation.

Doctoral Programs (52 credits required beyond Master's)

As a minimum degree requirement, Doctoral students must maintain Akamai University enrollment for at least one and one-half calendar years. Most doctoral students can complete their program within three years from the date of initial registration. A maximum period of four years is allowed to finish all requirements for the degree. After six years, a small continuation fee is assessed each calendar quarter.

APPLICATION FEE

All students must submit a \$70 application fee together with their application for admissions. The nonrefundable fee is not credited toward the total tuition.

STANDARD STUDENT TUITION

The Standard Program Tuition for students is outlined below. The tuition stated is full tuition for the program, not by semester or quarter. Tuition is due in advance, but payable through monthly or quarterly installments with reasonable down payment (Registration Fee).

The following tuition fees apply to all new applicants who begin their applications, and continuing students who complete their register for their next programs after 1 October 2014. Tuition fees are scheduled to be increased late 2021 or early 2022.

Degree Level	Standard Tuition
Certificate and Diploma Programs (12 credit programs)	\$ 3600
Certificate and Diploma Programs (15 credit programs)	\$ 4500
Certificate and Diploma Programs (18 credit programs)	\$ 5400
Certificate and Diploma Programs (30 credit programs)	\$ 9000
Associate's Program (60 credit program)	\$ 18000

Bachelor's Program (final 60 credits)	\$ 18000
Final Year Bachelor's Program (30 credit program)	\$ 9000
Master's Program (40 credit program)	\$ 12000
Doctoral Program (52 credit program)	\$ 15600

NOTE: Tuition for diplomas, certificates and other non-degree programs is determined on a program-by-program basis at the rate of \$300 per semester credit. Each program has a set credit expectation that is stated in writing for the applicant before formal registration may be allowed.

INTERNATIONAL STUDENT FEE

All students residing outside the United States of America are assessed an international student fee of \$200 in addition to the standard tuition, payable at the time of registration.

NON-DEGREE TRACK COURSE TUITION

Students enrolling in non-degree programs or individual courses pay course tuition at the rate of \$300 per semester credit. These tuition charges are payable in advance at the time of course enrollment.

REGISTRATION FEE (Down Payment towards Tuition)

At the time of formal registration, all certificate and degree students pay a registration fee, as a "down payment" toward their total tuition. The international student fee is added to the registration fee for international students. The registration fee is part of the tuition and is deducted from the total tuition due.

The Registration Fee required at each degree level is as follows:

Degree Level	Registration Fee
Certificate & Diploma Programs	\$ 2000
Associate's Program	\$ 4000
Associate's Program International	\$ 4200
Bachelor's Program (final year program)	\$ 3000
Bachelor's (final year) International	\$ 3200
Bachelor's Program (two-year program)	\$ 5000
Bachelor's (2-year program) International	\$ 5200
Master's Program Domestic	\$ 3000
Master's Program International	\$ 3200

Doctoral Program Domestic	\$ 5000
Doctoral Program International	\$ 5200

TRANSFER CREDIT ALLOWANCE

Akamai students may propose the transfer of appropriate coursework completed at recognized outside institutions. Immediately following formal registration, each new student's primary faculty advisor will conduct a careful review of college transcripts and make recommendation for acceptance of eligible transfer credits. Under guidance from nationally recognized accreditors in the United States of America, Akamai transfer credit guidelines have been established.

Akamai permits a one-hundred-dollar (\$100) tuition reduction for each approved transfer credit (calculated in semester credits) up to the maximum allowance at each degree level.

TUITION INSTALLMENT PLANS

Once the transfer credit allowances have been approved, the adjusted tuition will be determined, and a revised tuition agreement issued. The balance of the remaining tuition may be paid by any of the following payment plans:

Paying Your Down Payment in Installments

Many new students are delayed in starting their programs because of the size of the tuition payment needed by the University to cover its initial costs and overhead when new student formally register and start their programs. To ease the burden on new student budgets, Akamai permits as many as four monthly payments to cover the Registration Fee (down payment on tuition). Please contact the University administration to arrange an installment plan for your Registration Fee.

Plan A: Full Payment Up Front

Under special circumstances, a qualified student may be allowed to pay the balance of her or his tuition in full up front. Under such arrangement, the student is provided a 5% discount against the net tuition due after registration fees have been paid.

Plan B: Monthly Tuition Installments

Monthly installments begin the month following registration and extend for nine to twelve payments beyond the down payment (registration fee), as arranged with the Finance Officer. Monthly payments are due the first business day of the month. Note that each installment includes a \$25 accounting service fee. NOTE: "*" indicates a slightly smaller final payment will show in the student's tuition installment agreement.

Degree Level	Number Monthly Payments	Payment Amount
Certificate & Diploma 12 credits	6 payments	\$292.00*
Certificate & Diploma 15 credits	6 payments	\$442.00*
Certificate & Diploma 18 credits	6 payments	\$592.00*

Associate's Program	12 payments	\$1192.00*
Bachelor's One Year Program	12 payments	\$525.00
Bachelor's Two Year Programs	12 payments	\$1109.00*
Master's Program	12 payments	\$775.00
Doctoral Program	16 payments	\$687.50

Plan C: Quarterly Tuition Installments

Quarterly installments begin the second month following registration. Quarterly payments are due the first business day of the month in which the quarterly payments are due. NOTE: "*" indicates a slightly smaller final payment will show in the student's tuition installment agreement. The following number of quarters are applicable for each degree level:

Degree Level	Number Quarterly Payments	Payment Amount
Certificate & Diploma 12 credits	4 payments	\$425.00
Certificate & Diploma 15 credits	4 payments	\$650.00
Certificate & Diploma 18 credits	4 payments	\$875.00
Associate's Program	6 payments	\$3359.00*
Bachelor's One Year Program	6 payments	\$1025.00
Bachelor's Two Year Program	6 payments	\$2192.00*
Master's Program	6 payments	\$1525.00
Doctoral Program	8 payments	\$1972.00*

Plan D: Special Tuition Arrangements

Extended Long Term Payment Arrangements

Students may submit a petition for arrangements with the Bursar to pay their fees over a more extended period than is normally allowed. Such special extended arrangements are usually only offered to a student experiencing financial, medical or extreme family difficulties and under conditions when the student's educational program would be unavoidably interrupted. A student allowed to pay tuition over an extended period is nevertheless expected to faithfully maintain the installment agreement. Payments under special agreements are due the first business day of the month when payments are scheduled.

ACCOUNTING SERVICE CHARGES AND LATE FEES

[Accounting Service Charges](#)

[Late Fees](#)

Accounting Service Charges

An accounting service fee of \$25 is added to each installment. Accounting service fees are not refundable under the University's tuition refund policies.

Late Fees

Students who expect to face difficulties in meeting payment arrangements, as scheduled, should communicate with Financial staff at the University headquarters with ample time before the payments are due. Students should understand that tuition payments submitted according to installment arrangements are due by the first business day of the month in which the installment is scheduled. A payment received after the final business day of the month is considered late. Late payments will be subject to a flat late fee of \$20.00 per month per installment, continuously until paid.

BURSAR SUSPENSION FOR NONPAYMENT

Tuition payments more than 60 days delinquent may result in the Bursar suspension of the student's program, until such time as the student brings the account current. Should this occur, the outstanding late balance and interest in the amount of 1% per month (or part thereof) from the time of original due date must be paid in full before re-enrollment can take place.

RE-EXAMINATION FEES

Under special circumstances, students are assessed re-examination fees related to the comprehensive examinations required within their degree programs.

Bachelor's Re-Examination Fee

A fee of \$300 is payable with the Bachelor's student's written Petition for Re-Examination for the Final Examination. Please note that the \$300 fee is only charged for reassessment of students who have failed the final examination and have chosen to petition for reassessment. Reassessment fees should be submitted with the written Petition for Re-examination.

Master's Comprehensive Re-Examination Fee

A fee of \$300 is payable with the Master's student's written Petition for Comprehensive Re-Examination. Please note that the \$300 fee is only charged for reassessment of students who have failed a comprehensive examination and choose to petition for reassessment. Reassessment fees should be submitted with the written Petition for Re-examination.

Oral Review of Thesis Re-Examination Fee

A fee of \$300 is payable with the Masters student's written Petition for Oral Review of Thesis Re-Examination. Please note that the \$300 fee is only charged for reassessment of students who have failed the oral review of thesis examination and choose to petition for reassessment. Reassessment fees should be submitted with the written Petition for Re-examination.

Doctoral Comprehensive Re-Examination Fee

A fee of \$500 is payable with the Doctoral student's written Petition for Comprehensive Re-Examination. Please note that the \$500 fee is only charged for reassessment of students who have failed the Comprehensive Examination and choose to petition for reassessment. Reassessment fees should be submitted with the written Petition for Re-examination.

Oral Review of Dissertation Re-Examination Fee

A fee of \$500 is payable with the Doctoral student's written Petition for Oral Review of Dissertation Re-

Examination. Please note that the \$500 fee is only charged for reassessment of students who have failed the Oral Review of Dissertation and choose to petition for reassessment. Reassessment fees should be submitted with the written Petition for Re-examination.

ADDITIONAL FEES

Certain fees, costs and program charges apply only on a case-by-case basis, as a student progresses through the program. Installment arrangements may be negotiated beforehand. Fees are subject to change.

IRB Fee Structure

Residential Seminar Fees

Students who enroll for Akamai programs that include residential seminar support programs will have fees added to their tuition. Payments may be requested as an added element of the tuition or as a separate fee payable at the time of residential seminar activity. In any case, these added fees shall be reasonable, and shall be clarified beforehand.

Cost of Learning Materials and Outside Activities

Students are responsible for the costs of texts and other learning materials, as well as the costs of travel, communications, computer hardware and software, other equipment and school materials associated with their programs. Certain courses may have optional outside fee-based activities (entrance fees, travel, lodging and meals), as these may be conducted by outside organizations. Students electing to pursue outside fee-based activities are responsible to pay these fees directly to the activity provider. Such fees are payable in addition to the Akamai University tuition and fees.

Fee for Change of Graduate Committee Advisors

A fee of \$250 is assessed for students petitioning for a change in primary and / secondary / tertiary faculty advisor to cover the costs related to formalizing the change and contract fees with the advisor / committee members. Once studies are commenced with a course and instructor / committee compensation is to be paid to all faculty involved.

Fee for Change in Field of Study, Degree Designation, or Shifting from Thesis / Dissertation to a Project

A fee of \$200 is assessed for students petitioning for a change in their field of study, degree designation after registration, course in progress or shifting to a new direction for thesis / dissertation to a project. These changes impact all parties from the changes requested and or delays in meeting an acceptable time from for the work. This fee is payable with the petition from the student before resuming studies so that all may be compensated for their work on behalf of the student. An additional fee of \$250 is charged if the student must also change primary mentor and / or committee member(s) in connection with the change in field or degree designation or required changes payable to the university to commence going forward with the student.

Continuation beyond Standard Maximum Limits

The University has established standard maximum enrollment periods at each degree level, identifying the number of calendar years allowed for completion of the degree before continuation fees are assessed. Students wishing to continue their programs of study beyond the standard maximum period

must submit a "letter of request for continuation" and include with the letter that first installment of the continuation fees. Continuation is extended on a quarter-by-quarter basis and approved students are assessed continuation fees at the rate of \$250 per quarter, payable in advance of continuation. The standard maximum duration for the Associate's and Bachelor's, Master's Programs is three years; for and for Doctoral students the standard maximum is four years. If extension beyond the maximum period allowed is denied by the Committee Chair, due to the student's lack of progress or academic quality, continuation may be denied.

Re-admittance Fee upon Return from Leave of Absence and Suspension

Students are assessed a \$300 re-enrollment fee upon returning from leave of absence, delayed progress in fulfilling obligations or suspension. The fee is payable together with the letter of petition for re-enrollment. **Students should also be aware that upon re-entry the prevailing tuition and fee rates would apply and the fact that new courses may be required as foundational work and added to the revised study plan.**

Bindery Fees

The University requires that students provide at their own expense one professionally bound copy of the thesis or dissertation manuscript for maintenance in the University's archival library. This archival copy is to be bound according to the strict guidelines provided by the University. Costs vary from location to location. Review the University's bindery policies.

Transcript Issuance Fees

Upon completion of their programs, students are issued their diploma and an official copy of their final transcript. The costs of these documents are part of the student's tuition.

For additional copies of the transcript (including interim transcripts issued before program completion) students are assessed a \$10 transcript fee per copy, payable in advance with the written request. An additional fee, \$10, is also assessed for special services, including issuance of lists of course descriptions, degree verification letters, and other special requests (per individual request). Please note that these fees apply, whether the documents are requested to be issued by post, fax, or email attachment.

Official transcripts may be withheld pending receipt of payment or suitable arrangements in cases where students have delinquent tuition or fees.

Diploma Reissue Fee and Delivery Expense

A diploma replacement fee of USD \$75 will be assessed to cover the re-issuance of a diploma for good cause. When a replacement diploma is reproduced and signed it will be sent by courier at the expense of the graduate. The official published procedures must be followed for diploma replacement

Fee for Attestation of Official Transcript and Diploma

Akamai offers a special service for our graduates, who wish to have their documents legalized for official use outside the USA. A special fee of \$300 (plus costs of shipping) is assessed for attestation of the official transcript and is payable upon submission of the letter of request for attestation. The university also offers a brief apostille service, legalizing the graduate documents with the Lt. Governor of the State of Hawaii, a service that is governed by the Hague Convention. The apostille fee is set at \$200 (plus costs of shipping).

Students should include full legal name, date of graduation, together with instructions and contact information in their letter of request. The fee covers the cost of assessed levies, shipping and communication costs and administrative handling. Attestation includes notarization of President's signature, attestation by Circuit Court Clerk, Lt. Governor of State of Hawaii and United States Secretary of State. Upon request, the University will also attempt further attestation by the consulate or embassy of the graduate's home country, although favorable results at that level cannot be guaranteed.

Courier Fees for Shipment of Official University Documents

The University sends the student diploma certificate via United States Postal Service Domestic and Global Priority Mail as a standard service at no cost to the student. Other requested materials and standard communications are dispatched by airmail.

☒ Should it be determined necessary due to the residential location of the student, that the diploma must be dispatched by international courier service, this will be done at cost to the student, fees payable in advance of shipment.

☒ Should students request special handling for any materials or formal communications sent from the University, such services shall provide at cost to the student, fees payable in advance.

☒ Other requested shipments, such as transcripts of record or letters of degree verification, requested to be sent other than by airmail, shall be dispatched at cost to the student, fees payable in advance of shipment.

Completion Fees

At the end of a student's program at Akamai University, there is a small completion fee in the amount of \$250, payable with submission of Request for Graduate form. This fee is assessed to cover the costs of finalizing and archiving the student's permanent record and preparing the official diploma and transcript, diploma cover, and shipment. The form used to request a review for the formal degree completion may be downloaded at Formal Request for Completion

Graduation Fees

Graduation fees are related to attendance at university convocation ceremonies. They vary depending upon the activities the graduate chooses to attend. There may be a small fee assessed for attendance at the actual commencement exercises. However, there may also be certain optional fee-based social gatherings related to the graduation activities, which include the graduates and their special guests. Graduates cover these optional fees, including the fees for their guests, and the costs of travel, lodging and meals, before, or at the time of the sign-in for the convocation.

INSTITUTIONAL REVIEW BOARD FEE STRUCTURE

Together with the IRB application and supporting documents from students, a fee of USD \$300 must be submitted at the time of application to cover costs of the preliminary review committee process. In cases where students are directed to prepare and resubmit for an expedited review, a fee of USD \$200 is also payable prior to the onset of that review. An additional \$500 is payable, if a full review is required.

Review Level	Number of Payments	Payment Amount
Preliminary Review	1 payment	\$300.00
Expedited Review	1 payment	\$200.00
Full Review	1 payment	\$500.00

Payment of Fees. Such fees may be paid by any payment methods allowed by the University.

TUITION REFUND POLICY

Students discontinuing their university registration may receive a full refund of all tuition and fees paid (except for any nonrefundable fees) if their written request to dropout is received before the actual start of any instructional activities or before payments are issued or incurred on behalf of the student. Requests may be sent by fax or email to meet the deadline, but afterward should also be sent by post and signed in ink by the student.

A partial reimbursement of tuition and fees will be paid if the student's written notification of withdrawing from the University is received within four weeks following formal registration. The refund will be reduced by the total amount paid, accrued, or incurred to contract with faculty related to the degree program and any other funds disbursed on behalf of the student. The student will be provided a clear itemization of all reductions to the refund. Courses officially dropped within this four-week period will not be included on the official transcript.

Students who discontinue their programs after the initial four-week period but before the end of 13 weeks from their initial date of registration may receive a 50% refund of all tuition and fees paid (except for the nonrefundable application fee). The 50% refund will be reduced by the total amount paid to contract with faculty related to the degree program and any other funds disbursed on behalf of the student. Courses officially dropped before the end of the 13th week period show on the transcript as "Withdrawal".

Students who discontinue their university registration beyond the end of 13 weeks from their initial date of registration will receive no refund of tuition and fees paid. Courses officially dropped after the 13th week will show on the transcript as "Incomplete" and will be governed by the rules related to that designation. Petitions are accepted for review relative to special circumstances and should a petition be granted the final grade would show as "Withdrawal".

The official date of student registration is that date the University receives and finalizes the processing of the University registration materials including the first installment of tuition. This is the date indicated in the permanent records as the date registration was finalized and it is that date upon which the tuition refund period is based. The date showing on the receipt for the registration fee is the official date of registration.

NON-REFUNDABLE FEES

Admission application fees, attestation fees, and accounting service fees are not refundable under the University's tuition refund policies. We are also not able to refund faculty fees paid on behalf of students

that are enrolled in programs and courses, after the faculty has begun serving the student. Refunds will be calculated after deduction of these non-refundable fees.

FINANCIAL ASSISTANCE

Akamai University has established an equitable tuition policy and has set tuition and fees that are among the lowest in higher education. Due to our reduced tuition, and in lieu of direct financial awards, the University has established a very liberal system of tuition financing to enable qualified students an affordable timeline for payment of tuition.

The Tuition Financing Program includes:

1. Automatic approval when a student is admitted to the University.
2. Manageable monthly or quarterly installment agreements.
3. Financing in terms of installment plans, extending over a 12–24-month period, depending upon the standard length of the degree program.
4. No credit approval required.
5. No interest charges added to student balances.
6. Accounting service charges set low for each installment (\$25).
7. Installments payable electronically by credit card, debit card, or online check, at the University's Online Payment Center. Payments or authorizations may be made by post, fax or email, as appropriate.
8. Special extended tuition installment arrangements available for students with demonstrated financial need.