



**Akamai University**  
 Dedicated to improving human and planetary health

**AU Board of Directors & ASIC Annual 2021 Return  
 Twelve Month Review Dec. 9, , 2021**

**Background:**

This review is an update documenting the progress of AU’s leadership transition and organizational development following the 2019-COVID-19 pandemic and the resultant public health, accessibility, and economic crises. AU is committed to moving forward by facing the challenges presented both within and outside the organization in 2021 and beyond.

AU is committed to continuing the stated Mission and Goals of AU upholding the highest standards of ethical operations and remaining dedicated to the betterment of human and planetary health. Our plan is to move forward successfully with skill and integrity, under the new University leadership and the founding faculty and administration, in the spirit of teamwork with new and current faculty additions fulfilling the founding model of education of AU.

Below find the accomplishments to date, in process, and the to do list.

The AU Board invites and welcomes suggestions.

*Respectfully submitted, Dr. MJ Bulbrook, President of AU, December 9, 2021*

**Accomplishments:**




**Dr. MJ Bulbrook**  
 President

mj.bulbrook@akamai.university  
 1 (919) 724-9657

3211 Gibson Road  
 Durham, NC  
 27703-4622 USA  
 akamai.university

ITEM	ACCOMPLISHMENT	COMMENTS
Accept Dr. Capogrossi’s resignation as President, effective Jan. 31, 2021	Dr. Capogrossi’s completed his move to WA state in April 2021, after supervising the relocation of our Hilo office with all that entailed: <ul style="list-style-type: none"> <li>• Moving securely records both paper &amp; electronic</li> <li>• Filing appropriate HI state &amp; federal documents</li> </ul>	Decision to resign made for personal/health reasons. The board enacted the following: <ul style="list-style-type: none"> <li>• Awarded President Emeritus title</li> <li>• Continue as advisory to the Board</li> </ul>

	<ul style="list-style-type: none"> <li>Held appropriate dialogue with staff for relocation and reimbursement to date</li> </ul>	<ul style="list-style-type: none"> <li>Accept decision to continue teaching and sharing his founding leadership expertise</li> </ul>
<p>Board accept Dr. MJ Bulbrook as President and moving 501(c) administrative headquarters to NC as of Feb. 1, 2021, while keeping HI academic operations active at new location in HI.</p> <p>Request was made Oct. 27, 2021 for ASIC to update their input about AU on their website. <a href="#">Attached find the updated information sent to ASIA.</a></p>	<p>Dr. Bulbrook accepted the position on the condition the Board is a working board and active in the steps needed to professionally and successfully execute the transition and changes needed.</p> <ul style="list-style-type: none"> <li>New logo templates for AU</li> <li>Akamai.University additional domain name secured through google including new emails for key personnel: <ul style="list-style-type: none"> <li><a href="mailto:Mj.bulbrook@akamai.university">Mj.bulbrook@akamai.university</a></li> <li><a href="mailto:info@akamai.university">info@akamai.university</a></li> <li>Google is current hub for communication with dropbox shared base operation and zoom platform for meetings</li> <li>Additional website: <a href="http://akamai.university">akamai.university</a> started</li> </ul> </li> <li>Pulling content and updating content from akamaiuniversity.us website that is now transition as an additional separate platform keeping the same domain name akamaiuniversity.us since that was used extensively internationally</li> <li>Global Healing Alliance where Dr. Bulbrook is CEO and manager of the site houses AU new website under that domain name until all date is securely pulled from au.us website to be accomplished by end of the 2021 or ASAP.</li> </ul>	<p>Steps taken</p> <ul style="list-style-type: none"> <li>Support from Suzanne Eismann of Eismann Associates created the professional documents needed representing AU changes</li> <li>Google new integrated platform was chosen to accomplish the logistics needed to communicate directly and effectively on all fronts with faculty, staff, students, potential students, and the public. <b>Google has confidential email capabilities.</b></li> <li>Website transition is a huge undertaking as all forms need to be updated and decisions of faculty to remain active, curriculum changes needed, information updates to keep communication open and flowing</li> <li>Flip Cause – small nonprofit management system is used as our base. They offer 24/7 services of communication</li> </ul>
AU Transition Administration	Document created 09 February 2021 and placed on the new Akamai University website	Dated from the Office of the President on our new letterhead
Secure communication of confidential data	Dr. Bulbrook created a confidential list of key data, communication portals, websites, that the executive of the AU board has copies to ensure no lag in time due to any hardships or future transitions.	Confidential data updated regularly by Dr. Bulbrook as need arises and sent to executive to ensure continual and smooth transitions
AU Transition Bylaws	Adopted by AU board on 14 February 2021	Binder for paper copies created as well as online storage and on AU new website

NC Secretary of State Registration	Completed date files 26 February 2021 to Elaine F. Marshall North Carolina Secretary of State C2021 047 00306 is our number on form N-01	Business Registration Division P.O. Box 29622, Raleigh, NC 27626-0622 Articles of Incorporation as a nonprofit corporation Filed
NC Secretary of State Certificate of Existence	Received 16 March 2021 with Certificate # 109386684-1 Reference 17003921	Verify this certificate at <a href="https://www.sosnc.gov/verification">https://www.sosnc.gov/verification</a>
NC Labor Law Compliance Notice	4441 Six Forks Rd. Suite 129, Raleigh, NC 27609 filed by 18 March 2021	Accomplished and in compliance
2021 Certificate of Existence `	NC Certificate Service, 3201 Edwards Mill Road #141-112 Raleigh, NC 2712 phone 1.866.301.2738 <a href="mailto:NCCS@certificatefilingservice.com">NCCS@certificatefilingservice.com</a>	NC-1850472-48 business type: Non-Profit Corporation registration 02 March 2021
Federal notification of transition of AU	Letter sent to IRS Correspondence unit notifying them the NC Secretary of State Business Registration Division approved Articles of Incorporation of AU as Nonprofit Corporation filed 26 Feb. 2021.	Accomplished and in compliance.
ASIC Accrediting Body Notified	Dr. Bulbrook informed ASIC by email the transition and accomplishments to date. <ul style="list-style-type: none"> <li>• Sent revised bylaws, NC Secretary of State documentation IRS correspondence, intent to become licensed to offer degrees in NC in the future as required.</li> <li>• ASIC notified in Oct. 2021 of current updates and that AU continues to operate in good standing as previously established including the granting of degrees from HI.</li> </ul>	Dr. Bulbrook was participant in HI for the original site visit for accreditation review by ASIC.  Currently she is actively attending many of ASIC events regarding accreditation standards of operation
Certiport registered	aCertiport a Pearson VUE Business 888.999.9830 user name: AU_Centerport	Wed. Mar. 31, 2021 registered <a href="mailto:mj.bulbrook@akamai.university">mj.bulbrook@akamai.university</a>
Board stabilized & expanded	Transition board: Dr. Bulbrook, President, Dr. Capogrossi, President Emeritus, Dr. Maranto, Vice President Academic Affairs, Dr. Menden, Secretary / Treasurer, Dr. Ray, Vice President of Intl. Development. Additions to the board: Dr. Bair, Academic Council Chair, Dr. Yates, Alumni Council.	Met weekly from Feb to April. Currently meet bimonthly as board discussion while the official board meetings are still quarterly.  Board executive communicates as needed.
Faculty notified of changes	Invited to remain active & desire in what capacity to serve Updates placed on website faculty who are committed to remain active and in what capacity.	Notification to faculty first sent on 07 March 2021 with document to report their acceptance / non acceptance for going forward.

	Oct. 2021 notification to faculty at the lated by Nov. 2021 to have an online session of faculty and students updating changes in 2021. Date for late Nov or first week in Dec. TBD	Faculty list updated in December 2021
Curriculum revision	Integrative Health College Planetary Health College Universal Equality College	Board of Directors voted on changes
Finances	First Bank of Hawaii notified of officer changes and updating files First Horizon Bank in Durham, NC that housed Institute for CAM Studies become the operating funds using monies from that program to stabilize AU's transition	First Hawaiian Bank has adequate operational funds in it as of December. 2021 and monitored by Dr. Bulbrook to address automatic payments.
HI new office location acquired and set up for continued academic operations in HI	Dr. Steven Rosenblatt is designated as the AU official representative of AU in HI where AU paper documents are stored thus keeping a visible office for AU to operate out of HI ensuring continuing compliance with regulating bodies HI Office Address: 61-3642 Kawaihae Road, Waimea, Hawaii -6743	Document signed March 15, 2021. Dr. Steven Rosenblatt, MD, PhD <a href="#">qualifications here.</a> HI AU: Dr. Steven Rosenblatt, Office Manager 61-3642 Kawaihae Road, Waimea, Hawaii - 6743
Office established in Durham, NC	3211 Gibson Road, Durham, NC 27703 Fully equipped with new secure file cabinets and appropriate storage of all AU materials	AU Office in NC 3211 Gibson Road, Durham, NC 27703 1.919.724.9657 phone answered by Suzane Eismann Assistant to the President Contractor
Established new office in HI	Dr. Steven Rosenblatt, Administrator with Memorandum of Understanding for his job description written & approved	01 April 2021 agreement with Dr. Rosenblatt confirmed
Student progress	Students contacted about changes and oriented to new websites	On-going
New Inquiries	Updated forms on the website	On-going using updates interactive forms
Affiliate status	Memorandum with Dr. Steven Rosenblatt to establish with California Acupuncture College to co-deliver a program Oriental Medicine Doctorate (OMD).	Accepted 21 April 2021 for three years
New Affiliate approval	Global Healing Alliance with Dr. Effie Chow, Rose Hong, Dr. MJ Bulbrook current CEO all three co-founders	Approved by the board on June 12, 2021
IANDS Partner Affiliation	Deliver CEU for one year commencing Feb. 19, 2021	Participated in design and execution of online seminar
Affiliate agreement	East West Academy of Healing Arts – Dr. Effie Chow for the 21 <sup>st</sup> Traditional Chinese Medicine Worldwide Conference	AU provided the continuing education certificates – on line training May 2021

**In Process:**

ITEM	ACCOMPLISHMENTS	COMMENTS
<p>Websites Transition</p> <ul style="list-style-type: none"> <li>Current akamaiuniversity.us website outdated and moving to Flip Cause small non-profit system</li> </ul>	<p>Almost everything taken off of AU.us website to be a stand alone site akamai.university. Akamaiuniversith.us still active temporarily</p> <p>Dr. Bulbrook updates the website akamai.university changes and personally keeps them updated as decisions are made</p> <p>Dec. 10, 2021 Talked to Alla with Flip Cause to update akamaiuniversity.us website as of Dec. 10, 2021. On Monday Dec. 13 will have a zoom meeting with Flip Cause to make any other corrections. Faculty members could attend if so desired or make suggestions for me, Dr. Bulbrook to monitor and execute at the time.</p>	<p>Flip Cause management Jullian team oversees and helps us 510 726 8214 California and Stephanie 510 986 4159 AU.us website managed by Bravenet with an eCampus branch that is deactivated Creator of Bravenet site is no longer active helping to update the site. No funds are available to pay someone to update files currently on the old site As of Dec. 9 Flip Cause working to update akamaiuniversity.us site – in process but not completed nor is old akamaiuniversity.us website with Bravenet deactivated at request of Dr. Maranto – goal to have the Journal transitions completed and moved to Flipcause</p>
<p>Finances</p>	<p>The following four grants submitted.</p> <ol style="list-style-type: none"> <li><b>ANA Foundation Grant “The Reimagining Nursing Initiative” was completed Oct. 25, 2021 Monday and verified received by email to <a href="mailto:maryjo@energymedicinepartnerships.com">maryjo@energymedicinepartnerships.com</a> on Mon. Oct. 25, 2021 at 12:02 PM:</b> Three-year project titled: Dr. Bulbrook’s Multi-dimensional Integrative Spiritual Model to Reimagine Nursing Practice Education and Research. (To be notified if progressed to the finalist stage by Dec. 15, 2021 with funding decisions to be announced by Jan. 31, 2022. Questions to Roberto Bacalski,</li> </ol>	<p>On-going planning.</p> <p>Three grants not approved. Awaiting final decision for The Reimagining Nursing Initiative with ANA Foundation</p>

	<p>Program coordinator at <a href="mailto:Roberto.becalski@ana.org">Roberto.becalski@ana.org</a>.) <b>Budget requested: \$500,000 over three years: 2022-2024 with total requested \$1,500,000.</b> (11 awards will be given by ANA totaling \$15 million to as many as 11 innovative pilot programs.</p> <p>2. <b>Grant to The Virginia Satir</b> submitted in July 30, 2021 and notification of progress in Nov. Has three phases: Addressing Racial Trauma: Training \$45,000 + Certificate Training Scholarships \$18,000, Create Satir Teaching Hum \$25,000 = <b>\$88,000</b></p> <p>3. <b>Suicide Prevention Support and Help for Youth Families</b> through Avicii Foundation. <b>Missed deadline but invited to resubmit July 2022</b> using <b>Satir Family Care Model, Music and Movement</b> to redirect energy from helplessness and hopelessness to become reenergized and renewed. Grant for <b>\$265,000.</b></p>	
Marketing	Board discussions	On-going
Affiliates	Current affiliations updated with new ones assessed as appropriate	<a href="#">Created PhD Student Partner Collaborator</a> – generic form here to build individualized relationship details In process with PhD Students Collaborator
Students	All faculty encouraged to recruit new students	In process
Alumni Council	Dr. Rhonda Yates, PhD Graduate in CAM Chair	In process to be current with new graduates 2020 and 2021
Faculty Council	Dr. Christine Bair Chair	In process to be current with assigned roles. Dr. Bair presenting data at Dec. 11, 2021 meeting

Academics Update	On-going	Dr. Bulbrook oversee all operations as CEO
Faculty	Current & inactive faculty	Updated on new website Dec. 9, 2021
HI Staff	HI: Dr. Steven Rosenblatt head of office in HI Rodey S. in charge of Greenwich University files to monitor and securely upload electronically	Board notified of current situation of Greenwich University files
Journals	Dr. Maranto has put all documents on a secure drive that he has and will update our website as he can – currently the May – June 2021 additions are on the new web site. PJST operations are on-going and Fall 2021 edition will be published in November.	On new website
Updating Files	Paper and online new documents stored	On-going
Storage of Files – currently stored in Dropbox Secure Site & now secure place on Flip Cause Website that is password protected	Investigating Populi for future – costly as is \$199 per month and \$7 per student monthly	No extra funds to pay for this now. Both Dr. Bair and Dr. Bulbrook have both work with this system before.

### To Do List:

ITEM	ACCOMPLISHMENTS	COMMENTS
Licensed to Give Degrees in NC	Secured all documents needed to apply. This is a long procedure and costly. Board actively reviewing all options.	The Board is currently exploring options for 2022 regarding licensure in NC. Currently proceeding as previously established.
Fundraising	Faculty financially supporting through donation of expertise teaching and administration	Nov. 2021 Giving Tuesday is planned and sent out as mail chimp
Affiliates reviewed and updated as appropriate prior to 2021	Working with several PhD students	Establishing MOU individualized per PhD Partner Collaborator